

Name: **Director of Community Benefits**

Position: Full-time employee of ARCHES

Location: Program is California state-wide with headquarters in Irvine, California
Hybrid

Organization:

The Alliance for Renewable Clean Hydrogen Energy Systems (ARCHES) has been formed to actualize California's vision to produce and deploy renewable, clean hydrogen at scale across multiple sectors. This actualization will realize a self-sustainable marketplace and ecosystem while reducing local air pollution in the most challenging heavy-duty sectors in the most disadvantaged communities and providing strong community benefits for all.

ARCHES H2 LLC is a public-private nonprofit corporation founded by the CA Governor's Office of Business and Economic Development, the University of California system, The State Building and Construction Trades Council of California, and the Renewables 100 Policy Institute, working in partnership with utilities and private large and small businesses.

The U.S. Department of Energy (DOE) is providing the initial funding to the ARCHES organization (up to \$1.2 billion over the multiple year life of the award). A significant local match in funding is required, yet the DOE leadership requires that a very prescribed set of requirements be met. These prescribed requirements range from how the program is organized, how projects within the program are implemented, and how information and progress is reported.

The Director of Community Benefits will have significant responsibility in the development of relationships with project partners and the successful engagement of the project partners with embedding and producing community benefits.

Director of Community Benefits Role Description:

The Director of Community Benefits is responsible for the operational elements associated with embedding and delivering community benefits. In support of the Chief Community Officer, the Director of Community Benefits implements the interpretation of Board advised and senior leadership team endorsed strategies into tactical and operational delivery functions and requirements that embody the community benefits direction. The Director of Community Benefits also supports the organizational and communication connections among the multiple participants in this effort – from the program assurance functional leads to the project partners and the communities in which projects take place.

That includes integrating the requirements of the DOE, expectations from the ARCHES organization, institutional function deployment and resourcing through the PMO, and project partner delivery of marketplace and supply-chain oriented projects.

Additionally, Director of Community Benefits is responsible for supporting the Chief Community Officer in the population, engagement, functioning, and reporting associated with the Community Benefits Technical Working Group, the Community Benefits & Engagement Working Group, and the Community Benefits Audit Team (CBAT).

Reporting Structure:

The Director of Community Benefits will report directly to the Chief Community Officer (CCO).

Director of Community Benefits Specific Responsibilities:

- Responsible for operationalizing delivery of the ARCHES community benefits strategies
- Works directly with Community Benefits liaisons, reviewing and approving draft community benefits plans and monitoring their ongoing implementation
- In partnership with the CBAT, oversees projects' community benefit performance through the Community Benefits Liaisons
- Serves as a focal point for providing information that informs and engages ARCHES, DOE, partners, communities, Tribes, Labor interests and others in the Community Benefits accomplishment
- Guides the direct liaising with community stakeholders to design and maximize involvement with community benefit events
- Supports the delivery and facilitation of the community benefits advisory committees and works to ensure committee recommendations are honored and executed
- Supports the implementation of the governmental relations focused on community benefits, including DEIA, Tribal, equity, and Justice40 requirements
- Upholds the culture and behavioral expectations of the ARCHES organization
- Ensures appropriate resourcing and training of the Community Benefits Liaisons
- Serves as the primary point of contact (POC) and manager for a Community Benefits Liaisons concerning programmatic functions
- Collects and collates the required community benefits progression as required of performance measures and CBAT

- Supports the engagement with communities that are recipients of the partner projects in the identification and agreement to community investments
- Provides guidance upon project partners compliance to ensure all agreed-upon terms and conditions are being met including scope, schedule, budget and other key performance targets associated with community benefits
- Institutes the application of the programmatic protocols, systems, and tools with the community benefits function through the Community Benefits Liaisons
- Reviews the collated monthly partner project reports, assesses health of projects, identifies key risk and opportunities, and assures appropriate documentation of decisions and escalation items
- Supports the development of consistent and uniformly applied templates across all partner groups in the application and reporting of community benefits
- Assures consistency of application across all Community Benefits Liaisons
- Sets appropriate documentation of meeting, interactions, and decision points standards as dictated by the program controls and reporting requirements in the community benefits

Experience/Education Requirements:

- Deep knowledge of principles and best practices of diversity, equity, and inclusion in both workplace and community settings
- Experienced public engagement and community engagement practitioner
- Experience using data and performance metrics in a program setting
- Demonstrated ability to communicate effectively and facilitate efficiently with a variety of audiences through an assortment of mediums, including written reports, presentations and community forums
- Demonstrated ability of working collaboratively with and leading others by setting clear goals, responsibilities and deadlines

Authorities:

- Implements the direction of community engagements
- A leading voice determining and reporting community engagement and benefits progress
- Directs and manages the actions of all community benefits focused resources

Unique Application:

The uniqueness of this ARCHES organization and the associated program is difficult to overstate. The effort is a combination of furthering the development and maturity of a newly formed LLC organization at the same time as establishing programmatic functionality for the program guided by prescribed federal government requirements. Secondly, the projects within the program are being delivered by wholly separate partners that require the structure and continuity and funding associated with the program but will have their own methods of delivery. Finally, the entire premise of the LLC and associated program is to establish an entirely new marketplace with an associated supply chain in hydrogen. The Director of Community Benefits role will be extremely influential in the success of the ARCHES LLC and program.