

**Name:** **Chief Community Officer (CCO)**

**Position:** Full-time ARCHES employee

**Location:** Program is California state-wide with headquarters in Irvine, California

Hybrid

A portion of the role may be accomplished remotely/virtually

## Organization:

The Alliance for Renewable Clean Hydrogen Energy Systems (ARCHES) has been formed to actualize California's vision to produce and deploy renewable, clean hydrogen at scale across multiple sectors. This actualization will realize a self-sustainable marketplace and ecosystem while reducing local air pollution in the most challenging heavy-duty sectors in the most disadvantaged communities and providing strong community benefits for all.

ARCHES H<sub>2</sub> LLC is a public-private nonprofit corporation founded by the CA Governor's Office of Business and Economic Development, the University of California system, The State Building and Construction Trades Council of California, and the Renewables 100 Policy Institute, working in partnership with utilities and private large and small businesses.

The U.S. Department of Energy (DOE) is providing the initial funding to the ARCHES organization (up to \$1.2 billion over the multiple year life of the award). A significant local match in funding is required, yet the DOE leadership requires that a very prescribed set of requirements be met. These prescribed requirements range from how the program is organized, how projects within the program are implemented, and how information and progress is reported.

The CCO will have significant responsibility in the development of relationships with project partners and the successful engagement of the project partners with embedding and producing community benefits.

## CCO Role Description:

As the name of the role implies, the CCO is responsible for the integration of community benefits attainment on multiple fronts. The CCO support begins with the interpretation of Board advised and senior leadership team endorsed strategies into tactical and operational delivery functions and requirements that embody the community benefits direction. The CCO also serves to guide and support the organizational and communication connections

among the multiple participants in this effort. That includes integrating the requirements of the DOE, expectations from the ARCHES organization, institutional function deployment and resourcing through the PMO, and project partner delivery of marketplace and supply-chain oriented projects.

The CCO dives deeper into integration of the programmatic functions and the day-to-day delivery of projects to find the balance between uniform and consistent program implementation, management, and reporting with the practical requirements of efficient project implementation – all with the focus upon assuring the accomplishment of community benefits across the entire program.

Additionally, the ARCHES program is supported by a host of committees, working groups, and advisory boards. The CCO is responsible for the population, engagement, functioning, and reporting associated with the Community Benefits Technical Working Group, the Community Benefits & Engagement Working Group, and the Community Benefits Audit Team (CBAT).

## Reporting Structure:

The CCO will report directly to the Chief Executive Officer (CEO).

## CCO Specific Responsibilities:

- Senior executive accountable for delivering the ARCHES community strategy sufficient to successfully enable ARCHES mission/vision, and fulfill DOE requirements
- Works directly with local community benefits and project liaisons, reviewing and approving draft community benefits plans, then monitoring their ongoing implementation in line with Hub level expectations
- In partnership with the CBAT, oversees projects' community benefit performance against assigned funds, and directs/manages corrective action as needed
- Serves as the chief agent/spokesperson on the subject of ARCHES community benefits; providing information that positively informs and engages ARCHES, DOE, partners, communities, Tribes, Labor interests and others
- Serves as direct liaison with community stakeholders to design and maximize involvement in meaningful HUB and local community benefit events
- Ensures that hub and local community benefits advisory committees are populated with appropriate representation; consistently seeks and engages representation from stakeholders; works to ensure committee recommendations are honored and executed

- Responsible for overseeing governmental relations focused on community benefits, including DEIA, Tribal, equity, and Justice40 requirements
- Uphold the culture and behavioral expectations of the ARCHES organization

### Experience/Education Requirements:

- Knowledge of principles and best practices of diversity, equity, and inclusion in both workplace and community settings, processes and procedures associated with development and implementation of equity programs, principles and best practices of change management, and best practices for community engagement and training
- Experience using data and performance metrics to measure programs, projects and initiative at an organizational wide and departmental levels
- Demonstrated ability to communicate effectively with a variety of audiences through an assortment of mediums, including written reports, presentations and open-discussion settings
- Demonstrated ability of working collaboratively with and leading others by setting clear goals, responsibilities and deadlines

### Authorities:

- Guides the direction of community engagements
- Lead voice in determining and reporting community engagement and benefits progress

### Unique Application:

The uniqueness of this ARCHES organization and the associated program is difficult to overstate. The effort is a combination of furthering the development and maturity of a newly formed LLC organization at the same time as establishing programmatic functionality for the program guided by prescribed federal government requirements. Secondly, the projects within the program are being delivered by wholly separate partners that require the structure and continuity and funding associated with the program but will have their own methods of delivery. Finally, the entire premise of the LLC and associated program is to establish an entirely new marketplace with an associated supply chain in hydrogen. The CCO role will be extremely influential in the success of the ARCHES LLC and program.